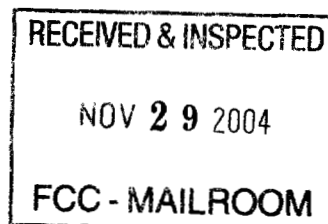




**LOWELL PUBLIC SCHOOLS**  
Business Office  
Henry J. Mroz Administration Office  
155 Merrimack Street  
Lowell, Massachusetts 01852



Michael Cassidy  
Assistant Business Manager

Phone: (978) 970-5471  
Fax: (978) 441-3761  
E-Mail: mcassidy@lowell.k12.ma.us

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CC Docket No. 02-6  
Federal Communications Commission  
Office of the Secretary  
445 - 12th Street, SW  
Washington, DC 20554

November 22, 2004

**SUBJECT: SCHOOLS AND LIBRARIES DIVISION FORM 486  
JULY 1, 2003 – JUNE 30, 2004  
REQUEST FOR WAIVER**

To Whom It May Concern,

Please accept our request for waiver of the 120-day submission of the 486 form for re-occurring service for the following project:

<b>Applicant Name:</b>	City of Lowell
<b>Form 471 Application Number:</b>	359824
<b>Funding Request Number (FRN):</b>	1002831
<b>Service Provider Name:</b>	Verizon - Massachusetts
<b>SPIN:</b>	143001291
<b>Funding Commitment Decision</b>	\$ 5,880.00
<b>Type of Service:</b>	Telecommunication – long distance

**Reason for Waiver request:**

A June 2, 2004 Funding Commitment Decision Letter was sent to Robert Epolitio, the Schools and Libraries Division contact person, who no longer works in the Central Office due to budget constraints. The letter was sent to his assigned school for 2003/2004 where it stayed throughout the summer. Mr. Epolitio was relocated to another school for school year 2004/2005, when in October he discovered the FCDL.

A month ago, upon recommendations from the SLD, we submitted form 486 for all non-reoccurring services to the SLD. However, they recommended that a waiver be submitted to the FCC for the reoccurring services on November 19, 2004

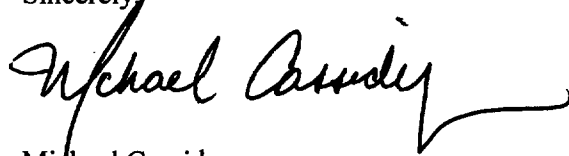
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We admit that this is no excuse for not meeting the 486 deadlines but the operation of the schools is our number one priority as we manage schools with less workers and increased workload. The funding under this program is critical to maintain current operations and would affect the services received in the classroom.

Your consideration and approval in this matter will be deeply appreciated. Feel free to contact me if you need further information to process this project.

Sincerely,

A handwritten signature in dark ink, reading "Michael Cassidy". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Michael Cassidy  
Assistant Business Manager